

CAMDEN-WYOMING SEWER & WATER AUTHORITY
P.O. BOX 405, CAMDEN-WYOMING, DELAWARE 19934

*Minutes of the Camden-Wyoming
Sewer and Water Authority
Regular Session - Authority Meeting
Held on October 14, 2008*

Authority Members present: Mr. Mark Dyer
Mr. Michael Quinn
Mr. Lester Stillson
Mr. Jack Fairfull

**Also in attendance representing
the CWS&WA:** Mr. Harold Scott, Authority Superintendent
Mr. Soheil Gharebaghi, P.E., Authority Engineer
Ms. Mary Sherlock, Esq., Authority Attorney

Public in Attendance: Meeting Attendance/Sign-in Sheet; available at the
CWS&WA Office

The Camden-Wyoming Sewer and Water Authority (CWS&WA) met at the CWS&WA Office on October 14, 2008. The meeting was called to order at 7:18 p.m. by the Chairperson, Mr. Dyer.

Mr. Dyer announced that Mr. Harthausen had passed away during the past period. Information regarding the funeral arrangements would be distributed to the Board Members when they become available, Mr. Dyer added.

Consent Agenda:

There were no items removed from the Consent Agenda.

Maintenance & Operations Status (Superintendent Report):

Mr. Scott discussed the period's Operation and Maintenance Report. Mr. Scott indicated that the third quarter billing had been completed. Approximately \$196,000 and \$204,000 had been billed out for water and sewer, respectively, Mr. Scott added. Mr. Scott expressed satisfaction with the Authority's collection efforts and indicated that of the approximately \$639,000 receivables, approximately \$108,000 had already been collected.

Mr. Scott reported that the Towns of Camden and Wyoming had been advised regarding the status of water service shut offs due to nonpayments.

Mr. Scott indicated that the Authority's office staff had attended a seminar in Hershey, Pennsylvania to better familiarize staff with the billing software package used by the CWS&WA.

Maintenance & Operations Status (Superintendent Report, cont.):

Mr. Scott noted that the Authority's maintenance staff had modified the trash rack at the Wal-Mart pump station, similar to that used at the Tamarac pump station. Mr. Scott expected that the measure would prolong the life expectancy of the pump impellers at the Wal-Mart pump station. The newly fabricated trash basket needed to be emptied of mostly adult wipes every other day, Mr. Scott added.

Regarding the Authority's old wastewater treatment plant site, Mr. Scott indicated that the Authority's crews had begun the demolition of the old building on the site. Mr. Scott noted that the old building was not salvageable.

Mr. Scott explained that he was evaluating the purchase of paving equipment so that the Authority's in-house capabilities could include road way restoration and paving. This measure could result in substantial cost savings when compared to contracting the paving work to others, Mr. Scott added.

Mr. Scott reported that Mr. Dyer, and Mr. Gharebaghi and he had met with an attorney representing the Cooper family with respect to the anticipated land development at the Cooper Farm, south of the Town of Camden. According to the Cooper family representative a buyer had been found who would develop the property in the future, Mr. Scott noted.

Mr. Scott reported that the Authority's maintenance facility at the Camden Business Center had been broken into during the weekend of October 11, 2008. Mr. Scott indicated that the thieves had stolen two of the Authority's pick up trucks by driving them under the six-foot tall chain link fence surrounding the site. The trucks had later been recovered but the thieves had also stolen various pieces of equipment which were not recovered, Mr. Scott added. Mr. Scott indicated that the Town of Camden and the State Police had been called to investigate the crime. Mr. Scott also indicated that the Authority staff would be working with the Authority's insurance company toward the resolution of the matter. Mr. Scott indicated that some security measures had already been taken and future security system installations would be studied.

Engineering Report:

Mr. Gharebaghi indicated that work was in progress toward drafting a proposed policy for dealing with fees and charges associated with services provided to existing customers.

Mr. Gharebaghi also indicated that photographs of the various maintenance and construction activities as well as those of the maintenance building crime scene were available for review immediately following the Regular Meeting.

Legal Report:

Ms. Sherlock indicated that the proceeds from a recent Sheriff Sale of a delinquent account holder's property had been received by the Authority. Ms. Sherlock also indicated that Sheriff Sales of other properties belonging to the delinquent account holder

Legal Report (cont.):

would continue to be pursued by the Authority until the amount owed CWS&WA was paid off.

Approval of the Consent Agenda:

Motion: Mr. Stillson made a motion to approve the Consent Agenda, seconded by Mr. Fairfull. Motion carried unanimously.

Old Business:

There were no Old Business items.

New Business:

There were no New Business items.

Visitors' Comments:

There were no visitors' comments.

Adjournment:

Motion: Mr. Fairfull made a motion to adjourn the Regular Meeting, seconded by Mr. Quinn. Motion carried unanimously.

The Regular Meeting adjourned at 7:45 p.m.

The next Regular Meeting will be held on November 11, 2008.

Respectfully Submitted,
CAMDEN-WYOMING SEWER & WATER AUTHORITY

Jennifer Spence
Secretary